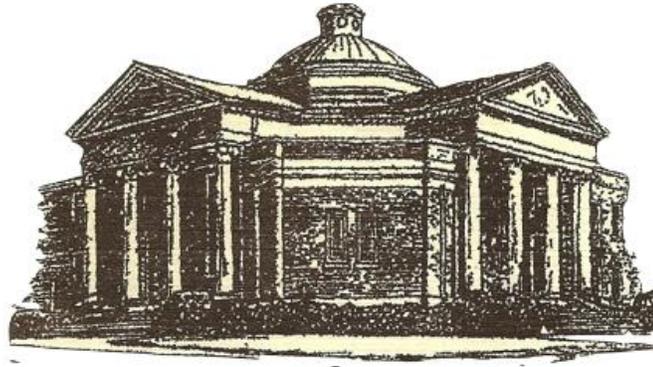


Children and Youth Protection Policy



First Baptist Church

411 N. Fayetteville St., Clayton, NC 27520

919-553-4161

www.fbcclaytonnc.org

*Train children in the right way,
and when old, they will not stray.*

Proverbs 22:6 (NRSV)

It is our mission at First Baptist Church to provide Christ-centered programs and activities that are safe and secure. The teaching and learning environment of each classroom is an extension of the Christian home. The church joins with parents in building a spiritual foundation for the child's future salvation experience, as well as helping families to develop an attitude that is the same as Christ Jesus.

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Introduction

Matthew 18:5 states “Whoever welcomes a little child like this in my name welcomes me.” (NIV) The members of First Baptist Church, Clayton, North Carolina desire to fulfill these words of our Savior Jesus Christ by providing a loving, welcoming, and safe environment for the children and youth that have been entrusted to our care. Our church has a legal and moral obligation to develop and implement practices and procedures that will help to ensure the safety and well-being of the children and youth who participate in the programs and activities of the church.

Thousands of children and youth in the United States are victims of a variety of abuses every year. Unfortunately, churches are viewed as easy targets for child predators because of the lack of screening procedures and training of many churches. By creating a Children and Youth Protection Policy for our church, we hope to prevent potentially harmful incidents from occurring and also make the facilities and programs of our church a place of love and Christian fellowship for the children, youth, and volunteers of our church.

This policy has been created for the purpose of helping to protect all of the children, youth, and volunteers of First Baptist Church. The development of this policy involved many sources of information, such as similar policies of other churches, recommendations from insurance companies, and the children’s ministry resources of the Baptist State Convention of North Carolina. Much input and feedback was also provided by church parents and volunteers of the children and youth programs of the church.

This policy should also provide reassurance to parents, legal guardians, and church visitors who may be especially concerned for the safety of their children in an unfamiliar setting.

The information in this policy will serve as a model for those who serve in volunteer roles of the Children and Youth Ministry. In order to ensure that the practices contained within this policy are utilized to fulfill the goal of a safe and secure environment for all activities involving our children and youth, the church must successfully provide training and education for these volunteers.

Safeguarding this obligation requires a system of screening, clear responsibilities, on-going training and adequate volunteers for every classroom.

No policy is a guarantee against abuse, misconduct or misunderstanding. However, through education, training, and heightened awareness, it is our desire that the congregation, staff, and volunteers will join together to make First Baptist Church a safe and caring environment for the training of our children and youth.

The congregation will be informed of any changes in these policies each year.

Children & Youth Section

Definitions

Church is defined as First Baptist Church, Clayton, NC

Church Member is defined as any individual who has joined First Baptist Church.

Child is defined as any individual from birth through grade 5.

Youth is defined as any individual in grades 6-12.

Adult is defined as any individual at least 18 years of age who has finished high school.

Employee is defined as any individual who serves in a paid position in the church.

Volunteer is defined as any individual who regularly performs a work of ministry or participates in activities involving children or youth, such as: Sunday School, GA's, RA's, Mission Friends, Acteens, Youth, Puppets, etc. A Volunteer must complete a Criminal Background Check and, if applicable, a Motor Vehicle Check.

Child Abuse is defined as verbal, physical, emotional, or sexual abuse of a child or youth.

Criminal Background Check is the confidential procedure used by a qualified agency to check the background of volunteers for any record of criminal activity. (Records will be searched for the past 7-10 years).

Motor Vehicle Check is the confidential procedure used by the NC Motor Vehicle Department to check the driving record. (records will be searched for the past 7 years).

Volunteer Requirements

First Baptist church expects volunteers to be persons of moral integrity and have strong Christian character. While involved in all church related activities volunteers are expected to be an example to our children and youth by dressing appropriately and setting a Christian example.

Children & Youth Section

Screening

All Volunteers must submit a completed Volunteer Application, which includes the following:

1. Completed and signed Volunteer Application (page 24) which includes written consent for a Criminal Background Check and, if applicable, Motor Vehicle Record Check.
2. Each applicant will be notified when the background checks are completed.
3. All applications are confidential and should be submitted to the Minister of Children and/or Youth. Records will be kept under lock and key in a secure area of the church office.
4. If information that requires further inquiry is discovered as a result of the screening process, the applicant will be contacted and asked if he/she would like to discuss the matter with a Volunteer Screening Panel (Pastor, Associate Pastor/Youth Minister, and Minister of Children). The Volunteer Screening Panel would be given the authority to approve or disapprove the applicant.
5. Volunteer Screening Applications will be updated each year as part of the church's annual Volunteer Training Workshop. All Volunteers are subject to annual random Criminal Background and, if applicable, Motor Vehicle Checks. All Volunteers shall report any criminal or motor vehicle charges or civil actions involving domestic violence under Chapter 50B or No Contact Orders under Chapter 50C within four days of the date of the charges.

Any information supplied by an applicant is kept strictly confidential.

General Procedures

1. Whenever possible, at least two volunteers are in each classroom with children and/or youth. However, if two volunteers are not available, doors to the room must remain open at least 24 inches unless an interior window allows complete visibility of the room without obstructions.
2. A Volunteer Training Workshop will be held on an annual basis.
3. A Volunteer should not contact an individual child or youth by any form of electronic communication without sending a copy to the Children's Minister and/or the Youth Minister and to the child's parent.
4. Be aware of children with allergies in the class and adjust your snacks to accommodate all children. Read all labels on food products carefully. If there is a child with an allergy in the classroom, refrain from serving any snack containing the allergy ingredients to the entire class.

Children & Youth Section

Travel & Overnight Activities

1. Parents should provide and secure their child's safety seat in compliance with legal requirements.
2. Children should never be left unattended in a vehicle.
3. The back of a pickup truck must never be used to transport children or youth.
4. Day trips and/or local overnight activities require *Field Trip Permission, Youth Permission Form for Participation & Medical Treatment Consent to Treat Form* (see pages 17, 19).
5. Out-of-town overnight trips require a notarized travel release form to be completed and signed by parent or guardian.
6. Before a driver can transport any child or youth, they must have completed a Criminal Background Check and Motor Vehicle check.
7. All drivers must comply with the church Transportation Policy.
8. Each driver should have a written itinerary with planned rest stops and map with the destination clearly marked or GPS with directions. All vehicles should use the same route.
9. All vehicle doors should be locked whenever the vehicle is in motion and unlocked when the vehicle is being fueled.
10. Each vehicle should have a first aid kit and child-specific medications with signed parental consent. (Page 15).

Emergency Procedures

Fire/Emergency Evacuation:

A fire/emergency plan should be posted by the doorway of all classrooms. Volunteers are responsible for knowing their evacuation route and the location of exits from their area of the building.

Each classroom should have clear directions where a parent can locate their child or youth outside the church building.

Severe Weather

In case of tornado, go to an interior hallway or closet away from windows. You may cover a child or youth with blankets and soft objects if time permits.

First Aid Procedures

First aid kits are located throughout the church.

Minor injuries - Typically, loving attention, a cool cloth, and a Band-Aid are all that is needed to deal with a minor injury.

Serious injuries - Situations such as broken bones, seizures, unconsciousness, fainting, etc. are serious.

- Remain calm and call 911
- Cover any cuts or abrasions with gauze or bandages.
- Contact parents

When an emergency has been handled properly, promptly clean any contaminated surfaces with approved disinfectant.

Evaluate each incident to see what can be corrected to prevent future accidents.

Serious accidents should be recorded on the *Accident, Allegation, Incident Report* (page 16) and a copy given to the Children or Youth Minister and the parent.

Children Section

Bathroom Safety

1. Volunteers should leave the stall door open if necessary to enter to help a child.
2. Volunteers should be sure the bathroom is clear of any adults and then prevent adults from entering the restroom until the children are finished.
3. Ages two years old through Pre-Kindergarteners: Children should be accompanied to the bathroom by a Volunteer.
4. Kindergarteners through 2nd grade: Children may go to the restroom with a Volunteer watching down the hall.
5. Grades 3rd – 5th: Children may go to the restroom without a Volunteer and leave the classroom door open while gone.

Cleanliness Safety

General Areas

1. Counters/tables should be thoroughly cleansed with disinfectant spray after each use.
2. Wash hands after accompanying a child to the bathroom, after assisting a child to wipe his/her nose, after contact with any blood or body fluid, after toileting, after wiping your own nose, after outdoor play, or before food preparation. Make sure that children also wash their hands in these situations. Use antibacterial soap and paper towels.
3. Return all resources to their proper locations before departing from the room.

Nursery I & II

1. All workers in the nursery room should wear protective covers on their feet.
2. Plastic toys should be placed in a drainer and sprayed with non-toxic disinfectant spray each time they are used.
3. Nursery swings and exersaucers should be cleaned and disinfected after each use.
4. Used/soiled crib sheets, blankets, burp clothes, etc., should be removed from nursery for laundering. These will be returned to the clean linen closet of nursery by the following Sunday.
5. Workers are encouraged to wear gloves when changing diapers. Paper on changing table should be changed after each diaper change or sanitize the table surface after each use.

Children Section

Discipline

At FBC we realize that behavior is best when the Volunteer is prepared and has plenty of ideas and activities to keep children interested.

Many people think that discipline is a form of punishment. However, Webster's dictionary defines discipline as "training that corrects, molds, or perfects the mental faculties or moral character." We realize that when dealing with children, there are times when disciplinary measures are needed. The intent should never be to single out or embarrass a particular child, but rather to use constructive discipline when appropriate.

FBC's Children's Volunteers will use no physical discipline of any kind. We will try to guide the child with positive instructions whenever possible by using the reward principle. We believe that children will continue doing things that are followed by good consequences. Volunteers will praise children when they are obedient and commend their good behavior, thereby showing disruptive children the benefits of good conduct. When behavior becomes a problem, as a last resort, use a "cool off" chair. A recommended time is one minute per the child's age. The designated place will be somewhere in the room. "Cool off" will only be allowed in the hallway when a Volunteer is accompanying the child. If behavior is out of control, a parent will be retrieved. Volunteers are to inform parents upon pickup of their child being placed in "Cool Off" that day. This should be done in private so as to not embarrass the parent or the child.

Physical restraint will never be used in dealing with any child unless it is to prevent the child from harming themselves or others.

Our Promise to Parents:

We Will:

1. Praise, reward, and encourage the children using positive statements.
2. Reason with and set limits for the children.
3. Make sure our classrooms are set up and maintained to prevent any problems or accidents.
4. Listen to the children and treat them with respect for their needs, desires, and feelings, giving special attention to visiting children and those going through separation anxiety.
5. Teach age appropriate lessons and explains things to children on their level.
6. Use supervised periods of "Cool Off" for children.
7. Model appropriate behavior for the children and be consistent in our behavior management program.

Children Section

Parents

Infants & Toddlers

(Children age birth through age 2)

1. All bags, bottles, and cups should be labeled with child's name. Volunteers should be made aware of any special instructions or food allergies.
2. Parents should pack an ample supply of diapers and a change of clothes for each child.
3. Drop Off and Pick Up "Tag" System
 - a. Children should be dropped off and picked up by a parent or chaperone at the nursery door. For the safety of the children, older siblings will not be allowed inside the nursery.
 - b. Parents should complete an Information Sheet informing Nursery workers of the infants feeding and sleeping schedule
 - c. Parents or guardians should not release their child to anyone but the workers assigned for the day.
 - d. Children will only be released to the parent or as otherwise provided in the Preschool/Children Information Sheet.
 - e. Parents must remain on church grounds.

Preschoolers

(Children ages 3 through Kindergarten)

1. Drop Off and Pick Up Procedures
 - a. Parents or guardians should not release their child to anyone except the workers for that classroom.
 - b. Children should be dropped off and picked up by a parent, guardian at the door of the child's classroom.
 - c. For the safety of the children, parents will not be allowed inside the classroom unless there is an emergency with that child.

School Age Children (Grades 1 through 5)

Children in these grades may escort themselves to and from their classrooms unless otherwise requested by a parent. They should plan to meet their parents at a designated spot after class.

Sick Child

When a child appears sick, we will take the liberty of discussing the health of the child with the parents. This may occur when the child arrives or during their stay in the classroom. If deemed necessary, we will request that the child be taken out of the room. This is for several reasons:

- a. To protect the other children from exposure.
- b. To protect your child from exposure to others when their resistance is down, and thus developing secondary infections.

We have adopted the recommendations of the Committee on Control of Infectious Diseases of the American Academy of Pediatrics as guidelines:

1. Fever-currently or within the previous 24 hours
2. Vomiting or diarrhea
3. Common cold
4. Sore Throat
5. Croup
6. Any unexplained rash
7. Any childhood disease
8. Any skin infection-impetigo, boils, ringworm
9. Any eye infection-pink eye or eye drainage

First Baptist Church cannot be responsible to dispense drugs/medication of any kind without signed parental consent (page 15).

EXCEPTION: Severe allergic reaction-child may need his/her epi pen in the event of a severe allergic reaction. Information on any child that needs an epi pen should be prominently displayed on wall of his/her classroom area.

Youth Section

This section is included to address issues specific to youth-aged individuals (grades 6-12). It is to be read as an addition to the information already put forth in the "Children and Youth" section preceding it.

Youth Events and Overnight Trips

1. Male and female volunteers should be present if both genders are included in an event, especially if the event is overnight.
2. No adult should sleep in the same bed as a youth unless they are family members or legal guardians and the same gender.
3. Males and females attending events should not share the same sleeping quarters and should have access to separate bathroom facilities unless they are family members or need assistance.
4. A first aid kit should be readily accessible during all youth events.
5. A Participant Form (page 21) (which includes medical information in case of an emergency) should be secured and taken on all field trips or outside activities.

Expectations and Discipline

All members of the FBC Clayton Youth Group are asked to sign a Youth Group Covenant, which serves as a guide to the behavioral expectations to which students will be held in various church settings. The Youth Group Covenant (page 22) and violations of it are addressed in the disciplinary procedures below.

Minor Situations

Definition: Behavior including, but not limited to, unnecessary talking, cell phone usage, making disruptive noise.

Option 1: Attempt to correct behavior through verbal reminder, eye contact, and placing a Volunteer in the area of disruption.

Option 2: Student may be asked to leave the room and wait in the hallway with a youth Volunteer.

Option 3: Discuss the behavior with the student after the class or event.

Option 4: At the discretion of the minister, the student's parent(s) or guardian(s) may be called.

Other creative solutions may be explored at the discretion of minister and Volunteers.

Major Situations

Definition: Behavior including, but not limited to, continued disrespect of youth Volunteers, sneaking out, severe tardiness, disobedience, lying, fighting, stealing, possession of prohibited items, vandalism, obscenities, improper behavior with opposite gender, any repeated unresolved behavior.

Option 1: Youth Volunteer may elect to shorten or suspend some of the privileges available to the student participating in the class or event, such as free time, cell phone usage, etc.

Option 2: Youth Volunteer may elect to require additional responsibilities of the student, such as cleaning up trash, organizing youth closet, etc.

Option 3: If a youth behavior continues to be a major disruption, the parents of the student may be called to pick up student and take them away from class or event.

Other creative solutions may be explored at the discretion of minister and Volunteers.

Special Circumstances

When Away from Church

On all trips, being sent home will result if the youth participates in behavior that is compromising the safety of the group/individual or if the youth Volunteers deem it necessary. This decision will be made by the adult Volunteers responsible for the event. In this situation, the youth may place a call to his or her parents telling them what he or she has done. The call will be placed quickly following the incident,

Youth Section

regardless of the hour,. The minister will then talk to the parents about the discipline problem and arrange for the parents to come and promptly pick up the youth.

Vandalism or Damage to Property

At the discretion of the Youth Minister, the student will be expected to repay the cost of the damage at the rate of 10 hours of service to the church (or to a church-sponsored outreach event) for every \$100 in property damage. The minimum period of service should be 10 hours.

Other creative solutions may be explored at the discretion of minister and Volunteers.

Possession of Prohibited Items

The item will be confiscated and the youth will place a call to his or her parents explaining what was in his or her possession. The item will be handed over to the parent (excluding illegal drugs and illegal weapons) during a conference between the youth, parents, and minister.

Possession of illegal drugs will result in an immediate call to 911 and the drugs will be handed over to the proper officials.

Illegal possession of a weapon will result in an immediate call to 911. The youth Volunteers will coordinate a plan to best protect the safety of the group. At the earliest safe opportunity, the parents of the youth involved will be contacted.

Checklists

Facilities and Equipment

1. Windows and treatments cords should be out of the reach of preschoolers and children.
2. Low cabinet doors and drawers should have properly installed safety latches.
3. Changing tables should be used when changing a child's diaper. A crib should not be used for diaper changing unless the entire crib is disinfected after the diaper change
4. Safety outlets or safety covers should be properly installed on all receptacles.
5. Counters should be kept clear. Materials and equipment not needed for a session should be put in cabinets or removed from the room to the resource room.
6. NC Fire Code should be followed in all rooms. Children 5 or younger should be located on the first floor level.
7. Toys should be disinfected on a regular basis. Note: Stuffed animals or dolls with cloth bodies or movable/removable eyes are not allowed in the classrooms.

Storage

1. Storage space shall be kept clean and orderly.
2. Properly labeled cleaning supplies, disinfectant solutions, aerosols, or any substance that would be harmful if ingested or inhaled are to be kept in a locked room or cabinet. Keys to such spaces should be kept out of the reach of preschoolers.
3. Knives, sharp scissors, and other adult tools are to be kept out of the reach of preschoolers and children.
4. Volunteers' purses and/or other personal items should be kept out of the reach of preschoolers and children.

Emergency

1. Building diagrams with emergency evacuation routes and designated meeting places are posted by the doors in each room.
2. Diagrams show the location of fire extinguishers and fire alarm pull stations.

Miscellaneous

1. Personal items such as clothing, blankets, diaper bags, and bottles should be labeled with the child's name. Note: To avoid introducing unsafe, unsanitary, or inappropriate items into the teaching environment, personal toys should not be admitted to the room, except in the case of comfort items.
2. Babies always are placed to sleep on their backs unless specific medical conditions contraindicate this. Note: Placing infants to sleep on their backs has been shown to significantly reduce the risk of Sudden Infant Death Syndrome.
3. Sides of the crib should always be up in the locked position when a child is in the crib.
4. Rooms are arranged so that all areas are visible to the Volunteers.
5. Excess toys should be picked up periodically and spills cleaned up promptly to minimize the risk of tripping.
6. Latex balloons, plastics bags, and Styrofoam objects should be inaccessible to preschoolers.
7. Report anything that looks unsafe to the proper resource.

First Aid Kit

Volunteers should be aware of where the first aid kits are located.

Checklists

Field Trips and Transportation

1. Volunteers should have a first aid kit and other child-specific medications if necessary for the trip.
2. Each vehicle should have a cell phone or other device to communicate between vehicles or Volunteers on site, or to call emergency assistance if needed.
3. Check to be sure if there is a need for handicap access.
4. In addition to the driver, whenever possible each vehicle should have a volunteer to monitor the passengers.
5. All vehicles transporting children or youth should be checked before the trip ensuring the vehicle is in safe operating condition.
6. All drivers should have a criminal background check and motor vehicle check before driving children and youth.

Security

FBC is committed to providing high quality care for our children therefore; we will be using a *Tag Child Identity System* in the Infant and Toddler rooms. Because we have 2 services and Sunday school, we have childcare volunteers and children coming and going at different times. To be sure every child is safe and secure; we need some form of ID for our children. This will be the format that we will be using:

1. Check a magnetic bulletin board for your child's ID.
2. Fill out any info on the tag that will help the volunteer in your child's room.
3. Attach the right side of the tag to your child's back.
4. The parent keeps the left side of the tag.
5. Leave your child with a childcare volunteer at the door of their classroom.
6. At the end of the service or Sunday School, one parent presents the tag to "claim" their child. To help reduce crowding in the hallway, only one parent should come to the classroom door. Please do not send a sibling to claim your child.
7. Please remain at the door while a volunteer retrieves your child's diaper bag and brings your child at the door.
8. The volunteer will keep the tag after removing it from the child.

Forms

Preschool/Children Information Sheet

Personal Information

Date _____

Parent's Names _____

Home address _____

Phone number _____ E-mail _____

Cell Phones _____

Name _____ DOB _____ Allergies _____

Medical Information

In case of accidental exposure to allergens, what steps should be taken?

List any medical information that your child's teacher should know

Feeding And Diapering Information

Feeding Info _____

Diapering Instructions _____

Security Information

If your security pass should be misplaced, who has permission to pick up your child?

Is there anyone that should not pick up your child? _____

Special instructions or information:

Consent to Treat Form - Minor

In the event that I cannot be reached to make arrangements for emergency medical attention, I authorize the Volunteer of First Baptist Church to take my child to an emergency room, or to the following physician(s) or his/her associates, for medical care.

Please fill one out for each child:

Child's Full Name _____ DOB _____

Parent/Guardian Name _____

Contact Home Phone _____ Cell _____

Name of Primary Care Physician _____ Phone: _____

Name of Dentist _____ Phone _____

Hospital Preference _____

List any allergies _____

Medications child is currently taking _____

Special instructions _____

I give consent for any and all treatment deemed necessary by the attending physician.

(Attach a photocopy of your insurance card.)

(Signature of parent or legal guardian)

(Today's date)

State of _____ County of _____

This instrument was acknowledged before me on (date) _____

(Notary Seal)

(Signature of Notary Public)

Accident, Allegation, Incident Report Form

General Information

Child's name _____

Supervising Adult(s) _____

Witnesses _____

Information on Incident

Date of Injury _____ Time _____

Parents notified by _____ Date _____ Time _____

Location where incident occurred _____

Equipment/product involved _____

Cause of the injury _____

Part of body injured _____

Type of injury _____

Name of person that administered first aid _____

Was other medical attention required _____

Corrective action taken to prevent reoccurrence _____

Signature of person making report _____ Date _____

Signature of staff member _____ Date _____

Signature of parent _____ Date _____

Can anything be done to prevent another injury like this one?

Comments:

Field Trip Permission

Volunteer Copy (Complete and return to your child's Volunteer.)

I give my permission for my child (name)

to attend the field trip to (location)

on (date and time) _____

Allergies

Restrictions _____

Emergency Contact Person _____ Phone _____

Other

Instructions _____

Parent/Guardian Signature _____

Detach and return the attached copy by (Date) _____

-----Detach here and return -----

Field Trip Notice

Parent/Guardian Copy (Keep this copy as your reminder.)

Child's Name

Class or Group

Destination _____ Date _____

Time Leaving _____ Time Returning _____

Chaperones

Transportation

Special Needs

Keep this copy as your reminder.

_____ Shirt Size

***Adult Permission Form for Participation & Medical Treatment
First Baptist Church, Clayton, NC***

Name _____ Age _____

Address _____,

Street or PO Box City, State, and zip code

Birthdate _____ Social Security # _____ Home Phone _____

Spouse's Name _____ Company _____

Work Address _____

Work Phone _____ Home Phone _____

Emergency Contact:

Name _____ Phone _____

Address _____

Medical Information

Family Physician _____ Phone _____

Insurance Co. & Claims Address _____

Policy No. _____ Contact/Group Number _____

Other Insurance Information _____

Date of last Tetanus Shot: _____

Please list any medical problems we should know about, any medications that you are taking, and any foods you should not eat: _____

As the participant in activities with First Baptist Church, 411 N. Fayetteville St., Clayton, NC, for the period of January 1, 20__ through December 31, 20__, I understand that at times the activities will involve travel away from the facilities and that some of the activities have a risk factor, examples include but are not limited to: flying; snow skiing; swimming, white water rafting, and other water activities; athletic events such as softball, volleyball, basketball, etc.; hiking, and traveling. I give permission for First Baptist Church to direct any medical needs deemed necessary while on such trips with First Baptist Church. I understand that every effort will be made to contact my spouse or other contact person before any actions are taken. I, _____, the undersigned, do release, acquit, discharge and covenant to hold harmless First Baptist Church and its representatives from all actions, damages or liabilities arising out of the treatment of any illness, injury, or accident incurred during my participation on trips during the year 20__. I also give permission for my picture to be published on the First Baptist Church website at www.fbccclaytonnc.org.

Participant Signature

Date

Shirt Size _____

**Youth Permission Form For Participation & Medical Treatment
First Baptist Church, Clayton, NC**

Name _____ Age _____

Address _____, _____

Street or PO Box City, State, and zip code

Birthdate _____ Social Security # _____ Home Phone _____

Parents/Guardians _____

Location of Parents/Guardians on weekdays _____ weekends _____

Father's Name _____ Company _____

Work Address _____

Work Phone _____ Home Phone _____

Mother's Name _____ Company _____

Work Address _____

Work Phone _____ Home Phone _____

Person To Contact if Parents/Guardian Cannot be Located

Name _____ Phone _____

Address _____

Medical Information

Family Physician _____ Phone _____

Insurance Co. & Claims Address _____

Policy No. _____ Contact/Group Number _____

Other Insurance Information _____

Date of last Tetanus Shot: _____

Please list any medical problems we should know about, any medications that your child is taking, and any foods your child should not eat: _____

As the parent or legal guardian of _____, I give my permission for him/her to participate in activities with First Baptist Church, 411 N. Fayetteville St., Clayton, NC, for the period of January 1, 20____ through December 31, 20____. I understand that at times the activities will involve travel away from the facilities and that some of the activities have a risk factor, examples include but are not limited to: flying; snow skiing; swimming, white water rafting, and other water activities; athletic events such as softball, volleyball, basketball, etc.; hiking, and traveling. I give permission for my child to be given emergency medical attention if deemed necessary while under the care of First Baptist Church. I understand that every effort will be made to contact me before any actions are taken. I,

_____, the undersigned, do release, acquit, discharge and covenant to hold harmless First Baptist Church and its representatives from all actions, damages or liabilities arising out of the treatment of any illness, injury, or accident incurred during my child's participation on trips during the year 20____. I also give permission for his/her picture to be published on the First Baptist Church website at www.fbccclaytonnc.org.

Parent/Guardian	Relationship	Date
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Youth Group Covenant

First Baptist Church of Clayton

First Baptist Church is committed to providing a safe, secure environment of Christ-centered programs for youth. As a community, we are called to learn, to live, to work, to play, and to pray together. Accordingly, I agree to uphold these standards:

- I will conduct myself in a positive manner at all times. I represent myself, my family, the youth group, First Baptist Church, the Body of Christ, and God himself and my conduct will reflect either positively or negatively on these individuals and groups. I understand that the message I portray can, and most likely will, have a lasting effect on the people I encounter.
- I commit to offering love, support and respect to all youth and every adult mentor of the group. I will therefore “do unto them as I would have them do unto me.” Examples of such behavior include, but are not limited to, respecting the need for sleep, refraining from harmful practical jokes, using non-offensive language, and participating in group activities.
- I understand that youth attending any activity are required to be under the supervision of adults at all times. I recognize that all adult Volunteers have my safety and best interests at heart; thus, I will listen to and do what they say.
- I agree not to engage in sexual behavior and/or inappropriate displays of affection with anyone at any activity. To assist me in following this rule, I will not enter the rooms or personal space of members of the opposite gender. To assist others in this rule, I will dress in a modest and appropriate manner.
- I will not touch the personal property of any youth/adult without permission.
- I will refrain from cell phone usage during worship, Bible studies, devotions, small group times, and any other activity where their presence could be a distraction to me and others.
- I agree to leave any space in a condition that is at least as good as I found it and I understand that I am expected to help clean up.
- I will participate in youth activities without the use or possession of mind-altering substances, illegal drugs, alcohol or cigarettes.

I commit to upholding this covenant, realizing that it has been put in place to help bring me and others closer to God. I understand that procedures have been set forth by this church to guide the handling of situations in which this covenant is broken. If I fail to uphold this covenant in any way, I submit myself to those procedures, outlined in the Children and Youth Protection Policy of First Baptist Church, and I will strive to use any missteps as opportunities to learn, to change, and to grow more fully into the person God has made me to be.

Youth Signature _____ Date _____

Volunteer Contact Information

Full Name _____

Address _____

Phone _____

(Home)

(Work)

(Cell)

Email _____ Date of Birth _____

Church Membership:

Are you a member of FBC? Yes...No

If no, have you been regularly attending FBC for at least 6 month? Yes No

Family Information:

If married, spouse's name _____

Names and ages of children _____

List qualities you feel gifted with that would be helpful in working with children:

First Baptist Church, Clayton, NC
Volunteer Screening Application

First Baptist Church requires any Volunteers who work with children and/or youth to complete a Volunteer Screening Background Check. This check includes criminal background and/or motor vehicle check where applicable.

Volunteer Screening Information:

Full Name _____ Maiden _____

Current Address _____

Social Security _____ Date of Birth _____

Driver's License _____ State Issued _____

Volunteer Permission:

I give permission for First Baptist Church to conduct a background check, including criminal background and/or motor vehicle check to determine my ability to work with children and youth.

I agree to abide by all guidelines, policies and procedures of First Baptist Church and to protect the health and safety of the children and youth at all times.

Printed Name _____

Signature _____ Date _____